



# 2017–2018 Verification Worksheet

## Independent Student

Your 2017–2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

### A. Independent Student's Information

Student ID # \_\_\_\_\_ Student's Social Security Number \_\_\_\_\_

\_\_\_\_\_  
 Student's Last Name    Student's First Name    M.I.    ( )  
 Student's Home Phone

\_\_\_\_\_  
 Student's Street Address    City/State/Zip    ( )  
 Student's Alternate or Cell Phone Number

### B. Independent Student's Family Information

List below the people in your household and include: **ONLY PEOPLE THAT YOU WILL SUPPORT MORE THAN HALF**

- Student's household includes: student and spouse if married
- Student or spouse's children if the student or spouse will provide more than half of their support from July 1, 2017, through June 30, 2018, even if the children do not live with the student or spouse.
- Other people if they now live with the student and the student or spouse provides more than half of their support and will continue to provide more than half of their support through June 30, 2018.

Include the name of the college for any household member who will be enrolled any time between July 1, 2017, and June 30, 2018.

Full Name	Age	Relationship	College	Enrolled in a degree program at Least Half Time Y/N
		<i>Self</i>		

### C. Independent Student's Income Information to Be Verified

**SECTION FOR STUDENT NONTAX FILERS ONLY**-Complete this section if you, the student (and, if married, your spouse), will not file and are not required to file a 2015 income tax return with the IRS and provide an IRS Confirmation of Nonfiling-Form 4506-T. **Check the box that applies:**

- The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2015.
- The student (and/or the student's spouse if married) was employed in 2015 **BUT DID NOT FILE TAXES** and has listed below the names of all employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is attached. Attach copies of all 2015 W-2 forms issued to you (and, if married, to your spouse) by employers. *List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and SSN at the top.*

Employer's Name	2015 Amount Earned	IRS W-2 Attached

**N  
O  
N  
T  
A  
X  
  
F  
I  
L  
E  
R  
S**

Student's Name: \_\_\_\_\_ Student ID# \_\_\_\_\_

**T  
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S**

**SECTION FOR STUDENT TAX FILERS ONLY**-Complete this section if you, the student, filed a 2015 IRS income tax return(s). *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at FAFSA.gov. In most cases, no further documentation is needed to verify 2015 IRS income tax return information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed. Check the box that applies:*

- The student has used the IRS DRT in FAFSA on the Web to transfer 2015 income tax return information into the student's FAFSA. Date DRT was used \_\_\_\_\_.
- The student is unable or chooses not to use the IRS DRT in FAFSA on the Web, and instead will provide the school a 2015 IRS Tax Return Transcript(s). **If the student and spouse filed separate 2015 IRS income tax returns, 2015 IRS Tax Return Transcripts must be provided for both.**

**STUDENTS WITH UNUSUAL CIRCUMSTANCES**

\_\_\_\_\_ **Granted a Filing Extension by the IRS**- If an individual is required to file a 2015 income tax return and has been granted a filing extension by the IRS, Provide the following documents:

- A copy of the IRS Form 4868, "Application for Automatic Extension of Time to File U.S. Individual Income Tax Return" that was filed with the IRS for tax year 2014; and
- A copy of IRS Form W-2 for each source of employment income received for tax year 2015 and, if self-employed, a signed statement certifying the amount of the individual's AGI and the U.S. income tax paid for tax year 2015.

\_\_\_\_\_ **Filed an Amended IRS Income Tax Return**-If an individual files an amended IRS income tax return to tax year 2015, provide both of the following:

- A signed copy of the original 2015 IRS income tax return transcript for the 2015 tax year; and
- A signed copy of the 2015 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS.

\_\_\_\_\_ **Victim of IRS Identity Theft:** A victim of IRS identity theft who has been unable to obtain a 2015 IRS Tax Return Transcript or use the IRS DRT must provide a signed copy of the 2015 paper IRS income tax return that was filed with the IRS and a signed copy of IRS Form 14039 "Identity Theft Affidavit" if one was submitted to the IRS. If the individual did not keep a copy of Form 14039 or the IRS did not require him or her to submit one, he or she may provide one of the following:

- A statement signed and dated by the individual indicating that he or she was a victim of IRS identity theft and that the IRS is investigating the matter. The statement must also indicate that the individual submitted a Form 14039 to the IRS but did not keep a copy of it or that he or she was not required to file the form; or
- A copy of a police report if it was filed related to the IRS identity theft.

\_\_\_\_\_ **Filed Non-IRS Income Tax Returns**-If an individual filed or will file a 2015 income tax return with Puerto Rico, another U.S. territory (e.g., Guam, American Samoa, the U.S. Virgin Islands, the Northern Mariana Islands), or with a foreign country, provide a signed copy of that 2015 income tax return(s).

*The person signing this form certifies that all the information reported on it is complete and correct.*

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**